

CITY OF WACONIA

May 6, 2019

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Acting Mayor Bloudek at 6:00 p.m. The following members were present: Kent Bloudek, Nicole Waldron, Marc Carrier, Charles Erickson.

Staff Present: Susan Arntz, Lane Braaten, Craig Eldred, Mike Melchert, Jackie Schwerm, Nicole Meyer, Ann Meyerhoff, Chris Nelson.

Visitors: Terry Hartman, Jackie Nordick, John Weinand, Diane Plocher, Ken Plocher, Gary Cardinal, Patrick Rodning, Larry Plocher, Jacqueline Plocher, Jim & Pat Lehmann, Paul Ericsson, Greg O'Konek, Chris Carson, Al Lohman, Chad Vanbuskirk

Pledge of Allegiance was led by Acting Mayor Bloudek.

ADOPT AGENDA: One Item was added to the Consent Agenda. Motion by Erickson, seconded by Waldron to adopt the agenda as amended. All present voted aye. **MOTION CARRIED.**

Susan Arntz explained that on March 18, 2019, the City Council received the Mayor's resignation to be effective April 30, 2019. Kent Bloudek has been serving as Acting Mayor since May 1, 2019. In State Statute council vacancies can be handled by appointment if vacancy has less than 2 years left. If the City Council appoints a member of the City Council to fill the remaining term, this would create a vacancy on the City Council. The vacancy must be declared by the City Council by resolution. In the past, the City has solicited applications to fill City Council vacancies with terrific response.

Council Member Carrier stated that Council Member Bloudek has been serving as Acting Mayor for years. Motion by Carrier, seconded by Erickson to Adopt Resolution No. 2019-92, Appointing Kent Bloudek as Mayor. Erickson, Carrier, Waldron voted aye. Bloudek abstained. **MOTION CARRIED.**

Motion by Erickson, seconded by Waldron to Adopt Resolution No. 2019-93, Declaring vacancy for Ward 2 City Council Member. All present voted aye. **MOTION CARRIED.**

VISTOR'S PRESENTATION: Paul Ericsson presented the Annual State of the Library report.

PUBLIC HEARING: Annexation Petition – 9835 Highway 284

Lane Braaten explained that Hartman Communities, on behalf of Larry & Jacqueline Plocher and Kenneth & Diane Plocher, has submitted an Annexation Petition to annex the property located at 9835 Highway 284, excepting a portion in the northwest corner of the property, into the Waconia City limits. The property is currently located within Waconia Township and the annexation has been submitted in association with a previous Sketch Plan, which has been reviewed by the Planning Commission, and a contemplated future Preliminary Plat.

The procedure for approving an annexation by joint resolution requires the following actions and is summarized below:

1. A petition to annex is submitted to the City by the owner of the property requesting annexation into the City.
2. A municipality by joint resolution with a township may designate an unincorporated area as in need of orderly annexation.
3. The City must hold a public hearing and give 10 days' notice of the intent to include property in an orderly annexation area must be published in a newspaper of general circulation in both the township and municipality.
4. The Council, upon a review of the information, may adopt the joint resolution designating the area as being appropriate for annexation approving the annexation request and file said approval with the Chief Administrative Law Judge, the Township, the County Auditor and the Secretary of State upon approval.
5. The annexation is final on the date the request is approved by the Chief Administrative Law Judge.

Upon application to annex by the property owners, staff has completed the necessary public hearing requirements. The Notice of Intent was published in the Waconia Patriot on April 11th, 2019 and the public hearing notice

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regarding the City meeting was published in the April 25th, 2019 Waconia Patriot. Public hearing notices were sent to Waconia Township and all affected property owners. As of the date of this report, one public hearing comment has been received regarding this annexation request.

Waconia Township approved the Orderly Annexation Joint Resolution at their regular meeting on April 22nd, 2019

Mayor Bloudek called the public hearing to order to Adopt Resolution 2019-101 between the City of Waconia Township approving the Annexation Petition submitted for the property located at 9835 Highway 284.

John Weinand, 1972 Campfire Court, spoke in opposition because of the potential traffic this would add to his street.

Jackie Nordick, 1987 Starlight Drive, spoke in opposition due to the extra traffic that will be routed through the neighborhood.

Patrick Rodning, 1991 Starlight Drive, concerned about the value of the homes and would like to see a wooded buffer maintained.

Motion by Waldron, seconded by Erickson to close the Public Hearing. All present voted aye. **MOTION CARRIED.**

Council Member Erickson expressed that he understands some of the concerns but if the property owners are requesting an annexation he is inclined to do that.

Motion by Erickson, seconded by Carrier to Adopt Resolution No. 2019-101, between the City of Waconia and Waconia Township approving the Annexation Petition submitted for the property located at 9835 Highway 284. All present voted aye. **MOTION CARRIED.**

ADOPT CONSENT AGENDA

- 1) Approve April 15, 2019 City Council Meeting Minutes.
- 2) Authorize Payment of May 6, 2019 Expenditures.
- 3) Non Waiver of Monetary Limits, 2019-2020 Tort Liability Insurance Policy Renewal.
- 4) Resolution No. 2019-94, Cash Donation for Adaptive Playground Equipment.
- 5) Resolution No. 2019-95, Cash Donation for Fire Safety & Prevention Efforts.
- 6) Resolution No. 2019-96, Resignation of Firefighter Matthew Schilling.
- 7) Resolution No. 2019-97, Leave of Absence for Firefighter Wayne Michael.
- 8) Resolution No. 2019-98, Pocket Park Improvements.
- 9) Resolution No. 2019-99, Developers Improvements for Crosswinds 2nd Addition.
- 10) Motion amending minutes from August 6, 2018.

Motion by Erickson, seconded by Waldron to Adopt the Consent Agenda as amended. All present voted aye. **MOTION CARRIED.**

COUCIL BUSINESS: Audited Comprehensive Annual Financial Report

Nicole Meyer stated that city staff and the auditing firm of Redpath and Company have concluded the audit fieldwork and have prepared the City of Waconia Comprehensive Annual Report the year ending December 31, 2018. In the course of the of audit field work there were no findings to report.

Andy Hering from Redpath and Company provided a presentation of the final report and audit results. Due to the length of the financial statement, a copy of the report was provided to the City Council prior to the meeting under separate cover. In addition, a copy of the final report was made available for review by the public at City Hall prior to the meeting.

Staff will forward a copy of the report to the Office of the State Auditor and the Government Finance Officers Association for consideration for the Excellence in Financial Reporting Certificate.

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Motion by Carrier, seconded by Erickson to Adopt Resolution No. 2019-100, Audited Comprehensive Annual Financial Report. All present voted aye. **MOTION CARRIED.**

Consideration of Water and Sewer Trunk Fee Waiver Program for Affordable Housing

Susan Arntz reminded Council that at the April 1 Work Session, the council heard an update from the Carver County community Development Agency (CDA) about their work on the Land Trust in our community and all of its successes. The City has been a small financial partner in that work. The CDA has requested the City to participate again in expanding the Land Trust work in Waconia. During the discussion at the work session, the Council directed that a policy should be created that would direct the City’s participation in affordable housing projects in the future.

At the April 15 Work Session, the Council reviewed a draft Water and Sewer Trunk Fee Waiver Program for Affordable Housing. The policy is designed as a credit program to reduce the required payments for the City’s water and sewer trunk fees. These fees are paid at the time a permit is issued. For multi-family units, these fees are already discounted, compared to a single family unit by 20%. Current charges and the proposed reductions if policy is implemented were shared.

	Water Trunk - standard	Water Trunk – 80% AMI	Water Trunk – 60% AMI	Water Trunk – 50% AMI
Single Family Living Unit	\$4,800	\$3,800	\$2,800	\$2,300
Multi Family Living Unit	\$3,840	\$3,040	\$2,240	\$1,840
	Sewer Trunk - standard	Sewer Trunk – 80% AMI	Sewer Trunk – 60% AMI	Sewer Trunk – 50% AMI
Single Family Living Unit	\$2,540	\$2,040	\$1,540	\$1,290
Multi Family Living Unit	\$2,032	\$1,632	\$1,232	\$1,032

Motion by Carrier, seconded by Erickson to Adopt Resolution No. 2019-102, Water and Sewer Trunk Fee Waiver Program for Affordable Housing Program. All present voted aye. **MOTION CARRIED.**

ITEMS REMOVED FROM CONSENT AGENDA: None

STAFF REPORTS: Jackie Schwerm provided an update on the new redesign of the Web Site and shared that Susan Arntz received the President’s award for dedication in leading the MCMA Educational Outreach Committee.

BOARD REPORTS:

Councilmember Erickson – No Report

Councilmember Carrier – The School District is having a special meeting tonight to discuss the Southview Parking Lot. Metro Cities had their annual meeting last week at Como Zoo. Was reelected for another 2 year term on the Board.

Councilmember Waldron – Attended Carver County Leaders meeting.

Mayor Bloudek – Attended Public Services Open House.

ANNOUNCEMENTS: None

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ADJOURN: Motion by Erickson, seconded by Waldron to adjourn the meeting at 7:32 p.m. All presented voted aye.

Kent Bloudek, Mayor

ATTEST: _____
Ann Meyerhoff, Office Assistant