

CITY OF WACONIA
February 19, 2019

Pursuant to due call and notice thereof, the regular meeting of the City Council of the City of Waconia was called to order by Mayor Sanborn at 6:00 p.m. The following members were present: Jim Sanborn, Kent Bloudek, Nicole Waldron, Marc Carrier, Charles Erickson.

Staff Present: Susan Arntz, Lane Braaten, Craig Eldred, Mike Melchert, Jackie Schwerm, Ann Meyerhoff, Chris Nelson.

Visitors: Emily Honebrink, Brenda Goede, David Goede, Robert Jax, David Lefflen, Barbara Brooks, Carol Gorr, JoAnn Erickson, Sonna Harriman, Janis Graff, Michelle Gray, Sharon Montague.

Pledge of Allegiance was led by Mayor Sanborn.

ADOPT AGENDA: Motion by Erickson, seconded by Carrier to adopt the agenda as presented. All present voted aye.
MOTION CARRIED.

VISTOR'S PRESENTATION: None

ADOPT CONSENT AGENDA

- 1) Approve February 4, 2019 City Council Meeting Minutes.
- 2) Authorize Payment of February 19, 2019 Expenditures.
- 3) Adopt Motion to Approve Rink Management Corporation Expenditures for Waconia Ice Arena Incurred in January 2019.
- 4) Adopt Motion to Approve Rink Management Corporation Expenditures for Safari Island Community Center Incurred in January 2019.
- 5) Adopt Resolution No. 2019-40, Authorizing Staff to Order Play Station Structure from Flagship Recreation, Landscape Structures.
- 6) Adopt Resolution No. 2019-41, Authorize Public Services Director to Sign American Engineering Testing, Inc. Proposal for Phase II Environmental Site Assessment.
- 7) Adopt Resolution No. 2019-42, Authorize Staff to Complete & Apply for Carver County Water Management Organization Storm Water Grant.
- 8) Adopt Resolution No. 2019-43, Authorize Transportation and Access management Study of Waconia Parkway South with City Engineer, Bolton & Menk.

Motion by Bloudek, seconded by Waldron to Adopt the Consent Agenda as presented. All present voted aye. **MOTION CARRIED.**

COUCIL BUSINESS: Finishing Back Room at city Hall: Jackie Schwerm indicated that there is currently about 2800 square feet of space in the back of City Hall that is unfinished. Approximately \$100,000 was programed into the Capital Improvement Plan in 2017 to finish this space as a potential use for the Waconia Area Senior Center, however the project was placed on hold. Following conversations with the City Council, Commission on Aging, and Waconia Area Senior Center, City Staff has received drawings and quotes in regards to finishing this space.

The total amount to finish the space itself is about \$150,000, plus additional money for furniture and appliances (approximately \$10,000 - \$15,000). The space will include two entrances, a kitchenette, a storage closet, and general meeting space. The City has enlisted VSI Construction to serve as the contractor for the project and Oertel as the architect. VSI Construction is a state bid contractor who uses state bid construction prices and local contractors. This project is similar to the City Square Park Restroom Project.

Funds for this project will come from the original \$100,000 that was budgeted, as well as from a 2019 Ice Arena project that will be about \$23,000 under budget and some 2019 Safari Island projects that will no longer occur this year.

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Currently, the City, as well as the Heritage Association and the Chamber of Commerce, have various items being stored in this unfinished space. City staff has been working to clear out their items. Start of construction can take place as soon as this is completed. Once construction begins, it is about a six-to-eight week process to complete.

Barbara Brooks, 682 Old Orchard Road, spoke on behalf of the Board of Directors for the Senior Center expressing their appreciation to the City for this space. They are looking forward to be able to meet more than once a week.

Motion by Carrier, seconded by Bloudek to Adopt Resolution No. 2019-44, Approving Finishing the Back Room Meeting Space at City Hall. All present voted aye. **MOTION CARRIED.**

Approve Plans and Specifications & Order Bid: Craig Eldred stated that on January 7, 2019, the City Council ordered the improvements for the 2019 Infrastructure Project. City Engineer, Bolton & Menk has prepared the plans and specification for the following improvements:

- Street Reconstruction, sidewalk/trail reconstruction, sanitary sewer, watermain and storm sewer replacements of Waconia Parkway North/North Walnut Street from Scott Lane to West First Street.
- Reconstruction and extension of the box culvert near Waconia Parkway North and Lakeview Terrace Boulevard intersection
- Storm Sewer retrofits that outlet to Lake Waconia:
 - East of Waconia Parkway North and the parking area for the ballfields west of Bayview Elementary School
 - North Cedar Street north of West Lake Street
 - North of the intersection of West Lake Street and North Maple Street
 - North of the intersection of West Lake Street and North Elm Street

An Open House was held on February 6, 2019, at 5:00 p.m. where residents were provided details of the project and conditions normally experienced. Relevant topic items included residential landscaping and elements surrounding the trail and box culvert. From these discussions staff and our engineers gained insight into desired outcomes on grading and visual elements for the box culvert area.

The total cost of the project is anticipated to be \$4,236,900. The anticipated assessed amount is \$393,569.90 on the basis of the appraisal findings as noted in the January 7, 2019 memo. The City has also received \$112,000 in grant funds from the Carver County Water Management Organization that will be utilized toward the storm water portions of the project. The proposed assessments are estimated using a 10-year repayment and 4.0% interest.

Bids will be received until 9:00 a.m. on Tuesday, March 26. They will be publicly opened and read at City Hall. Upon tabulation the bids are planned to be considered by the City Council on Monday, April 1, 2019 at 6:00 p.m.

Council Member Carrier asked what the timeframe is for the project. Eldred responded that it would start in May after School is out and finish in November.

Motion by Erickson, seconded by Carrier to Adopt Resolution No. 2019-45, Approving Plans and Specifications & Ordering Advertisement for bid 2019 Infrastructure Improvement Plan. All present voted aye. **MOTION CARRIED.**

ITEMS REMOVED FROM CONSENT AGENDA: None

STAFF REPORTS: Lane Braaten presented the 2018 Land Use Summary to the Council.

Susan Arntz introduced Chris Nelson as the new Waconia Fire Chief.

BOARD REPORTS:

Councilmember Erickson – None

Councilmember Bloudek – Thank you to City Staff for plowing and doing an amazing job.

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Councilmember Carrier – None

Councilmember Waldron – Attended Chamber of Commerce meeting.

Mayor Sanborn – Personal committee would like to schedule the City Administrators annual review for Monday, March 4, 2019.

ANNOUNCEMENTS: Winter Parking is in effect.

ADJOURN: Motion by Carrier, seconded by Erickson to adjourn the meeting at 6:42 p.m. All presented voted aye.

James P Sanborn, Mayor

ATTEST: _____
Ann Meyerhoff, Office Assistant