



Commission on Aging Meeting

Meeting Agenda

July 23, 2019

5:00 PM

Waconia City Hall
201 South Vine Street

<u>Membership</u>		<u>Term Ends</u>
Member:	Tiffany Nelson	2019
Member:	Amanda Van Pelt, Chair	2019
Member:	Ron Kolb	2019
Member:	Marilyn Talarico	2020
Member:	Amy Rottunda	2020
Member:	Barbara Halper, Vice-Chair	2021
Member:	Al Kaluza	2021

Council Liaison: Peter Leo

1. Call Meeting to Order
2. Approve Minutes from February 6, 2019 Meeting
3. Senior Space at City Hall
 - a. Update/tour
 - b. Discussion on use of space
 - c. Discussion on Grand Opening of space
4. Review Plan for Education Series this Fall/Winter
5. Schedule Meetings for the Remainder of the Year
6. Adjourn

CITY OF WACONIA
MINUTES OF SCHEDULED MEETING
COMMISSION ON AGING
February 6, 2019

Members Present: Amanda Van Pelt, Amy Rottunda, Tiffany Nelson, Marylin Talarico, Ron Kolb, Barbara Halper

Staff Present: Jackie Schwerm; Susan Arntz

Call Meeting to Order

Van Pelt called the meeting to order at 4:32 p.m.

Approve Minutes

Halper made a motion, which Nelson seconded. All voted in favor of approving minutes from the October 24, 2018 meeting.

Update on City Hall Meeting Space

Arntz and Schwerm updated the group on the meeting space at City Hall. Plans were shown for the meeting space, which the group looked at. Arntz and Schwerm stated that this space was going to be on the City Council Agenda for February 19 approval. They also talked about how the City, the Chamber, and the Heritage Association all currently have items stored in that space, with a deadline of May 1 to remove everything, if not earlier.

The suggestion was made by Rottunda to change the tables from round to square. We spent a significant amount of time discussing the furniture for the space in terms of quality. Rottunda asked if we could purchase furniture similar to conference rooms. Arntz responded that the furniture in the conference rooms at City Hall is too heavy to be easily moved. We don't expect the layout of the room to change too frequently, but there will be times when tables need to be moved. Arntz stated that Schwerm is looking into various furniture options. Schwerm stated that the Commission will be able to look at the furniture options prior to purchase, likely at the next meeting.

There was no need to set a future meeting date at the time of this meeting. The next meeting will happen after construction as started on the senior space and to discuss the furniture in more detail.

Update on Transportation Needs Group

Schwerm stated that the scheduled Transportation Needs Group meeting was cancelled due to weather. The rescheduled date for the meeting is Tuesday, February 26 from 1:00 p.m. – 3:00 p.m. at Waconia City Hall. The offer is extended to the entire Commission on Aging. Halper and Talarico both stated they would be interested in attending.

Adjourn at 5:22 p.m.

Respectfully submitted,

Jackie Schwerm

Jackie Schwerm

Assistant City Administrator

COMMISSON ON AGING



Meeting Date:	July 23, 2019
Item Name:	Senior Center Space at City Hall
Originating Department:	Administration
Presented by:	Jackie Schwerm

RECOMMENDATIONS/ACTION/MOTION REQUESTED (Include motion in proper format.)

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Space Update/Tour

The City Council authorized the work to complete the back room at City Hall on February 19. After needing several weeks to clear out the room, construction began at City Hall on Wednesday, May 1. Contractors expected the work to last about eight weeks, and work is nearly complete. The total cost is approximately \$150,000, plus furniture and appliance costs. We were fortunate to receive over \$6,000 in donations from the Lion's Club to help with the furniture costs.

About two-thirds of the total furniture for the space was ordered in June. It has since been delivered and assembled. We wanted to give the Waconia Area Senior Center a chance to "live" in the space and ensure they like the furniture prior to ordering the final third.

Discuss Use of Space

City staff has been working with the Waconia Area Senior Center to discuss the use of the space at City Hall. The plan, as of now, is for the Senior Center to be open one-day-per-week in August (Wednesday), and move to two-days-per-week in September (Wednesday and Thursday). Barbara Brooks from the Waconia Area Senior Center Board is present at the meeting and can talk more about the Senior Center's plans.

An orientation of the space for the Waconia Area Senior Center Board is planned for 1:30 p.m. on Wednesday, July 24. During this orientation we will review various aspects of the room such as cupboard space, getting in/out of the room, using the coffee maker, etc.

Grand Opening of Space

The Waconia Area Senior Center is currently planning a grand opening of the space in late-September. Barbara Brooks of the Waconia Area Senior Center Board can discuss this further.

COMMISSON ON AGING



Meeting Date: July 23, 2019

Item Name: Educational Series for Fall/Winter 2019

Originating Department: Administration

Presented by: Jackie Schwerm

RECOMMENDATIONS/ACTION/MOTION REQUESTED (Include motion in proper format.)

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

In previous meetings, commission members have talked about the option of hosting an educational series surrounding the topic of elder abuse. We will discuss what this program could look like, what topics we'd like to talk about related to elder abuse, and when this program should happen.

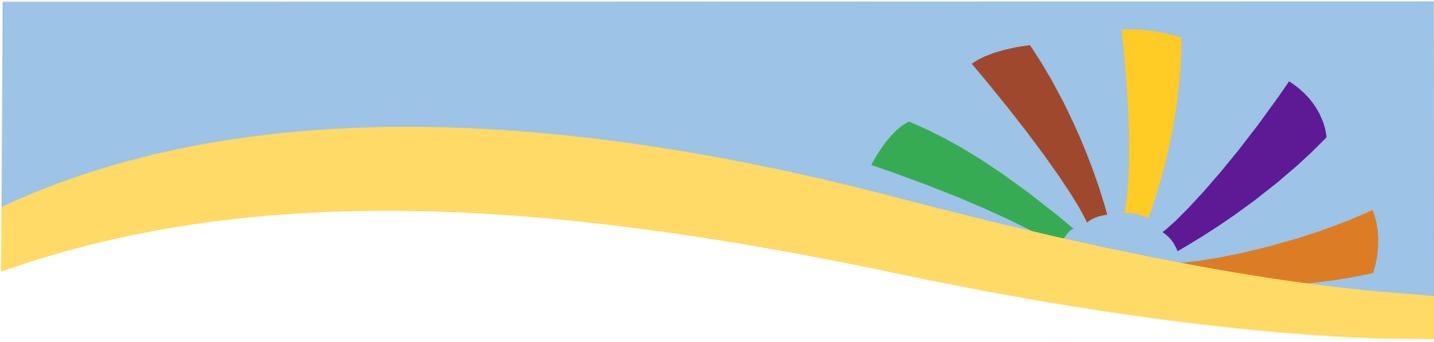
Dawn Plumer, a Public Health Program Specialist with Carver County, will be attending this meeting as a resource to help us brainstorm a process for moving forward and potentially assist us in finding speakers/presenters. The County has partnered with various agencies on educational series in the past. For example, they are currently promoting an elder abuse session which will be presented by Carver County Adult Protection. Additionally, they are working with the Sheriff's department to offer a presentation focusing on scams, as well as an "Independent Living at Home Safety" presentation.

We will discuss how the Commission on Aging envisions this educational series, what topics we'd like to discuss, when this will take place, etc., at the meeting.

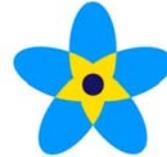
Additionally, the Watertown Commission on Aging is hosting a "Dementia Friends Training" on Tuesday, August 6 at 9:00 a.m. at Watertown City Hall. They have invited the Waconia Commission on Aging to attend, and this may be a good opportunity to see how an educational presentation can be approached. The flyer for the Dementia Friends Training is included in the packet.

Dementia Friends Training

The Watertown Commission on Aging is sponsoring a Dementia Friends Training session on Tuesday, August 6, 2019 at 9:00 a.m. This free one-hour training session will help attendees learn what dementia is, what it is like to live with the disease, and tips for communicating with people who have dementia. The goal of the training is to have residents in the community have a new understanding of dementia and for neighbors and businesses to be given tools that will help those in our community living with dementia. The training will be held at Watertown City Hall, 309 Lewis Ave. S. Please RSVP to Itschudi@ci.watertown.mn.us or call 952-955-2681.



Dementia



Friends Training

*During this one hour session, you will learn what dementia is, what it is like to live with the disease, and tips for communicating with people who have dementia. Our hope is you will turn your new understanding of dementia into a practical action that can help residents in Watertown.

Tuesday August 6, 2019, 9 a.m.

Watertown City Hall

309 Lewis Ave S, Watertown, MN 55388

RSVP to Itschudi@ci.watertown.mn.us

*Sponsored by Watertown Commission on Aging and Carver County Office of Aging



COMMISSON ON AGING



Meeting Date:	July 23, 2019
Item Name:	Schedule Meetings for Remainder of Year
Originating Department:	Administration
Presented by:	Jackie Schwerm

RECOMMENDATIONS/ACTION/MOTION REQUESTED (Include motion in proper format.)

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Be prepared with your calendars/schedule for the remainder of the year and we will determine the Commission's next meeting dates, likely for September and November. Typically, we've met at either 4:30 or 5:00 p.m. Potential dates include:

- Tuesday, September 17
- Thursday, September 19
- Tuesday, September 24

- Tuesday, November 5
- Tuesday, November 12
- Wednesday, November 13
- Thursday, November 14
- Tuesday, November 19