



**Park Board Meeting  
Agenda  
June 20, 2109  
6:30 p.m.  
City Council Chambers, City Hall**

| <u>Park Board Members</u> |                          |      |
|---------------------------|--------------------------|------|
| Member:                   | Lacey Shaw, Chair        | 2019 |
| Member:                   | Nik Feist                | 2019 |
| Member:                   | Carl Pierson             | 2020 |
| Member:                   | Matt Wessale, Vice Chair | 2021 |
| Member:                   | Adam Hegeholz            | 2021 |
| Alternate:                | VACANT                   | 2019 |
| Council Liaison:          | VACANT                   |      |

1. Call Meeting to Order
2. Approval of Agenda
3. Review Minutes of May 16, 2019.....2-3
4. Naming of Softball Fields at Brook Peterson Park..... 4
5. Update on Accessible Playground Project ..... verbal
6. Updates on Park Maintenance Items..... verbal
7. Park Board Updates/Questions
8. Adjourn

**Upcoming Meetings:**

July 18, 2019  
August 15, 2019  
September 19, 2019  
October 24, 2019  
November 21, 2019  
December 19, 2019

**CITY OF WACONIA  
MINUTES OF SCHEDULED MEETING  
PARKS AND RECREATION BOARD  
THURSDAY, MAY 16, 2019**

Pursuant to due call and notice thereof, the Regular Meeting of the Waconia Parks and Recreation Board was called to order at 6:32 p.m. by Shaw.

Park Board Members Present: Shaw, Pierson, Hegelholz  
Park Board Members Absent: Feist, Wessale  
Staff Present: Susan Arntz, Craig Eldred, Lane Braaten  
Others Present: John Sonnek, Charles Cudd Development

**Adopt Agenda**

Motion by Pierson and second by Hegeholz to approve the agenda. All present voted AYE.

**Review Sketch Plan for Anderson Parcels – Public Land Dedication Discussion**

Braaten reviewed the sketch plan

Pierson asked who the target audience was for this development. Developer indicated that it was empty nesters on the west side and single family dwellers on the east side. Pierson indicated a concern about the pedestrian access to the existing park (Lake Waconia Regional Park). He felt there was value in creating a park in the east side to avoid crossing County Road 92.

Hegeholz asked about the plan for Outlot A. Sonnek indicated that there likely would be a small tot lot with swings and climbing equipment for resident's grandchildren. He also suggested that they are working with the county on an 8' trail.

Shaw asked if there would be one association. Sonnek indicated that there would be one on the west side and one on the east side, as each side of the development is being built by different developers. Charles Cudd on the east side and M & I Homes on the west side.

Shaw stated that the tot lo adds value. For the east side, they need some kind of park. She loves the trees but having some kind of park would be of value as the Regional Park is a long was and crossing County Road 92 seems like a bad idea.

Sonnek indicated they were considering a trail through the wooded area to connect to Highway 5.

Pierson reiterated that something for kids on the west side is a priority.

Shaw stated that she likes the connectivity and some structure or park would be good too.

**Update on Accessible Playground Project**

Arntz updated the Board on the Taskforce's completion of the design work and recommendation. Flagship Recreation is finalizing the images for the recommended design which will be presented at the June Board Meeting. There are a number of fundraisers coming up and Arntz shared that she will be representing the Taskforce's work at both the Beach Breakers Event and the Hometown Bank Block Party, along with a member from the Taskforce at each event.

**Update on Park Maintenance Items**

Fishing Pier – Eldred indicated that staff have been working on substantial repairs.

Hilks Lake Park – The 2- 5 system has been ordered and will be arriving and installed soon.

2019 Improvement Project – Eldred updated that Parkway Trail will be closing in early June as part of the 2019 Improvement Project.

Crosswalk at Middle School and Arena – Staff are working on the improvement in this area to provide a signed crosswalk between the Arena and the Middle School.

Pocket Park on County Road 10 – The amenities for this pocket park have been ordered.

City Square Park – Work is being done on the drinking fountain and we anticipate it being available in mid-June.

Brook Peterson Park – We have received complaints about the floor at Brook Peterson Park Restroom Building.

Some seasonal staff have started, more will start in June.

Motion by Hegeholz, second by Pierson to adjourn the meeting at 7:13 p.m. All present voted AYE.

Respectfully submitted,



Susan MH Arntz  
City Administrator



## REQUEST FOR PARKS RECREATION BOARD ACTION

|   |   |
|---|---|
| <b>Meeting Date:</b>  | June 20, 2019   |
| <b>Item Name:</b>   | Naming of Softball Fields at Brook Peterson Park                                    |
| <b>Originating Department:</b>  | Administration  |
| <b>Presented by:</b>  | Susan MH Arntz, City Administrator  |
| <b>Previous Council Action (if any):</b>  |   |
| <b>Item Type (X only one):</b>  | Consent      Regular Session <input checked="" type="checkbox"/> Discussion Session |
| <b>RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED</b> (Include motion in proper format.) |   |

### Recommendation to Name Softball Fields at Brook Peterson Park – Al Melchert Fields

#### **EXPLANATION OF AGENDA ITEM** (Include a description of background, benefits, and recommendations.)

Thirty-five years ago, Allan Melchert started with the City of Waconia on June 5, 1984. He served our community in many capacities, most of them working in the area of parks maintenance. Al loved the game of softball and cherished the fields at Brook Peterson Community Park, taking extra care when chalking the fields, dragging the fields, mowing, or rebuilding the pitcher's mound. Al shared his love of this game with his family and community, playing, coaching his daughter Abby, and cheering from the sidelines for years.

The City has received donations for a memorial to honor Al's love of the community and game. In reviewing options, we are recommending that we rename the softball fields at Brook Peterson Community Park, the Al Melchert Fields. Staff requests the Park Board approve this recommendation for City Council consideration.

If the Board agrees, the recommendation will be shared at the June 24 City Council Meeting and a plan will be worked out with the family for the installation and dedication of monument signage at Brook Peterson Community Park, near the entrance to fields 1-4.