



## Commission on Aging Meeting

Meeting Agenda

**February 6, 2019**

**4:30 PM**

Waconia City Hall

201 South Vine Street

Membership		Term Ends
Member:	Tiffany Nelson	2019
Member:	Amanda Van Pelt, Chair	2019
Member:	Ron Kolb	2019
Member:	Marilyn Talarico	2020
Member:	Amy Rottunda	2020
Member:	Barbara Halper, Vice-Chair	2021
Member:	Al Kaluza	2021

Council Liaison: Jim Sanborn

1. Call Meeting to Order
2. Approve Minutes from October 24 Meeting
3. Update on City Hall Meeting Space
4. Update on Transportation Needs Group Meeting
5. Adjourn

CITY OF WACONIA  
MINUTES OF SCHEDULED MEETING  
COMMISSION ON AGING  
October 24, 2018

The regular meeting of the Commission on Aging was called to order at 5:03 PM by Van Pelt.

Members Present: Amanda Van Pelt, Al Kaluza, Amy Rottunda, Tiffany Nelson, Marylin Talarico

Staff Present: Jackie Schwerm; Susan Arntz

Council Liaison: Lynn Ayers

Guests: Dawn Plumer, Carver County Office on Aging

**Call Meeting to Order**

Van Pelt called the meeting to order at 5:03 p.m.

**Approve Minutes**

Van Pelt made a motion, which Kaluza seconded. All voted in favor of approving minutes from the July 9, 2018 meeting.

**Minutes approved.**

**Introduction of Marylin Talarico**

City Staff introduced the Commission on Aging's newest member, Marylin Talarico. Talarico provided a short introduction of herself and why she was interested in the Commission on Aging.

**Update on City Hall Meeting Space**

Arntz and Schwerm updated the group on the meeting space at City Hall that is currently unfinished. They plan to meet with an architect this week to get better sketches, which are required by the City's building inspector. Rottunda inquired if the Senior Center knew that the City was planning on finishing this space for them. Arntz and Schwerm talked about how they are meeting regularly with the Senior Center to provide them updates on the space, and members of their board had a tour of the unfinished space to ensure that it would work for them. Discussions were had about the furniture in the space, as Rottunda discussed the importance of detail orientation and the importance of having the right furniture in the space. Van Pelt inquired about the future of the space and what this means for a potential stand-alone center down the road. Arntz talked about the budget process for the back room and that it is understood that this is a 3-7 year solution.

**Dawn Plumer**

Dawn Plumer from Carver County Public Health came to introduce herself as the newest County liaison to the various Senior/Aging Commissions in Carver County. She discussed some of the recent initiatives the County has implemented, including:

- Memory Maker Kits in the Libraries
- TRIAD – putting on various presentations around Carver County
  - Scams
  - Independent living home safety
  - Elder abuse
- Commission Work

- Chanhassen Senior Commission – received dementia funds through SHIP; working on a congregate dining program and meals on wheels
- Norwood Senior Commission – currently working on a baby boomer survey

Rottunda asked if there is a dementia training to help people recognize symptoms. Plumer stated that she believes there is and is going to look into it.

Plumer also talked about a survey that Carver County is doing regarding public health that they are going to be looking for residents to fill out if they received.

#### **Ayers Goodbye**

Ayers mentioned to the Commission that it would be her last meeting. She stated that she really appreciated serving as the Council Liaison to the Commission on Aging, and was excited that they were able to do some great things and implement some changes during the past year and a half. The Commission said she would be missed and hoped she would come back to visit.

**Adjourn at 6:06 p.m.** (Van Pelt motion; Kolb Second; all in favor)

Respectfully submitted,

*Jackie Schwerm*

Jackie Schwerm  
Assistant City Administrator

## COMMISSON ON AGING



**Meeting Date:** February 6, 2019

**Item Name:** Update on Meeting Room Space at City Hall

**Originating Department:** Administration

**Presented by:** Jackie Schwerm and Susan Arntz

***RECOMMENDATIONS/ACTION/MOTION REQUESTED*** (Include motion in proper format.)

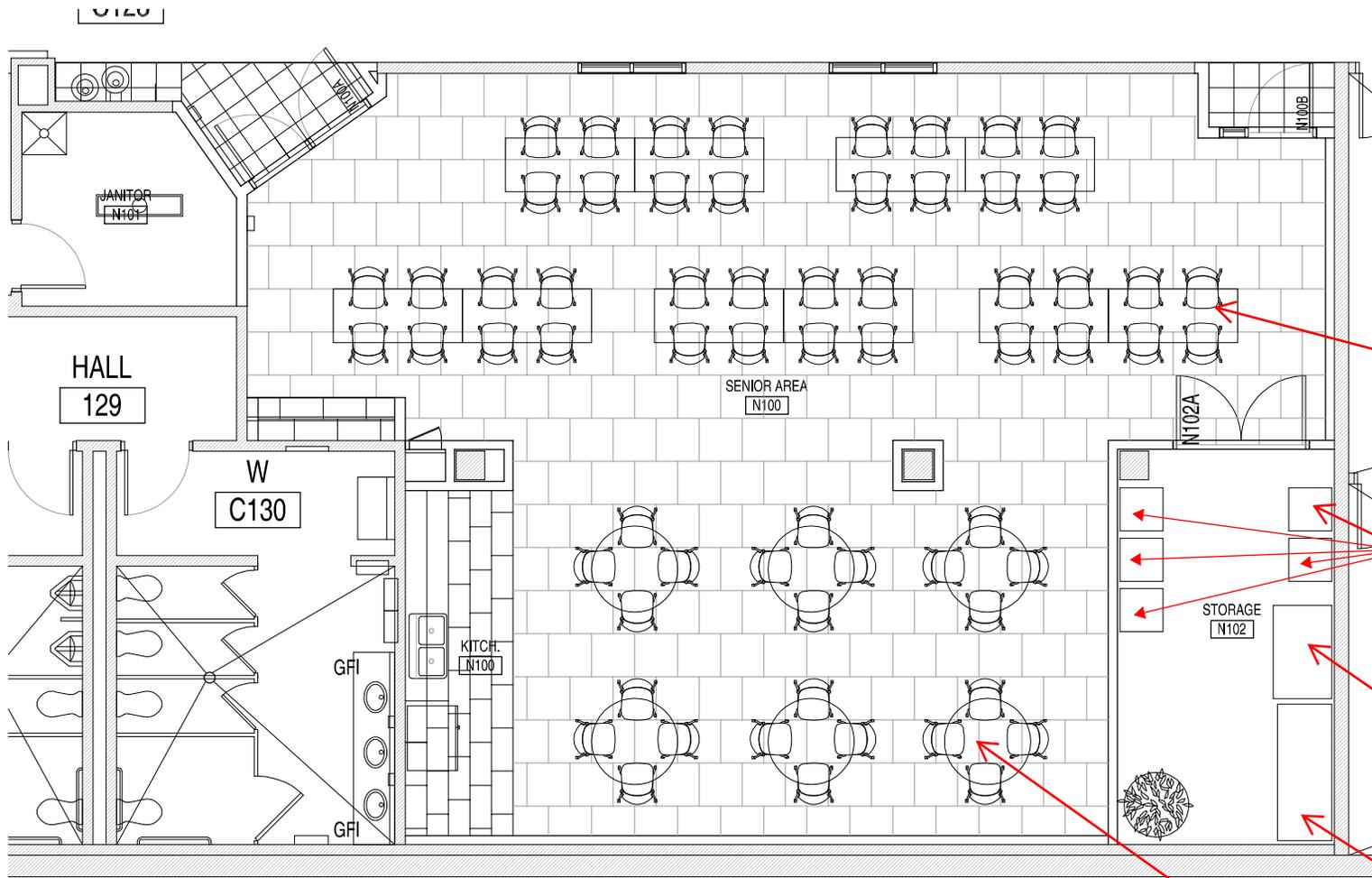
***EXPLANATION OF AGENDA ITEM*** (Include a description of background, benefits, and recommendations.)

City Staff have received drawings and quotes regarding the unfinished space in City Hall. The total amount to finish the space is approximately \$160,000, plus money for furniture and appliances (an additional \$10,000 - \$15,000). The plans are attached and staff will review the plans with the Commission at the meeting.

The tentative timeline, with the Commission's approval, is to have the City Council authorize this project at their February 19 meeting. The City, as well as the Chamber of Commerce and the Heritage Association, have various items currently being stored in this unfinished space. We have given individuals the deadline of May 1 to have everything cleared out. Once construction begins, it is about a six-week process to complete.

We are also working on furniture and appliances for the space, which will be discussed at the meeting.

We will continue to update the Commission on Aging as this project progresses.



10 qty. 30" x 76" tables

Storage for 4 leg stack chairs  
 # of chairs shown: 64  
 Capacity per dolly: 15  
 Dimensions: 24" x 24"

Storage for round tables  
 # of tables shown: 6  
 Capacity: 15  
 Dimensions: 52" x 32.7"

Storage for rectangular tables  
 # of tables shown: 10  
 Capacity: 20  
 Dimensions: 76" x 30.3"

6 qty. 4' diameter round tables

COMMISSON ON AGING



**Meeting Date:** February 6, 2019

**Item Name:** Transportation Needs Group

**Originating Department:** Administration

**Presented by:** Jackie Schwerm

***RECOMMENDATIONS/ACTION/MOTION REQUESTED*** (Include motion in proper format.)

***EXPLANATION OF AGENDA ITEM*** (Include a description of background, benefits, and recommendations.)

SmartLink is hosting a transportation needs group workshop for residents of Waconia and Watertown. This was originally scheduled for January 29, but due to the cold it was rescheduled to Tuesday, February 26 from 1:00 p.m. to 3:00 p.m. at Waconia City Hall.

We are extending this invitation to the Commission on Aging

# **2019 Transportation Needs Group Watertown/Waconia**

**We will be discussing transportation needs and gaps for those that live and work in Watertown or Waconia. We will also discuss possible transportation solutions.**

**...but we need YOU!**

**Tuesday, February 26**

**1pm - 3pm**

**Waconia City Hall**

**Maple Conference Room**

**Hosted by SmartLink**

**\*\*Please RSVP by Thursday, February 21st  
amelby@co.scott.mn.us**